



BOARD REPORT FOR THE YEAR ENDED 28 FEBRUARY 2002

**1. INTRODUCTION**

In accordance with the terms of Clause 8.6.2.1 of the **Constitution**, the Board has pleasure in submitting the following report on the affairs of the Association and the audited statement of accounts for the financial year ended 28 February 2002 to be approved at the next Board meeting.

**2. BOARD OF THE ASSOCIATION**

**2.1 Composition**

The Board comprised the following members:

Elected Members

- Mr M Grant (President)
- Mr D L Linder (Vice-President)
- Mr O Narker (Deputy Vice-President)
- Mr R L Chauke (Immediate Past President)
- Mr W R Beukman
- Mr T M Brunette
- Dr C P de Leeuw
- Mr L A Harris
- Mr N C Grobler
- Mr L R Jacobson
- Mr J N Jansen van Vuuren
- Mr S Kat
- Prof G K le Roux
- Mr B E Riddle
- Mr B W Probert
- Mr H J M Stander
- Mr M Terblanche
- Prof J J P Verster
- Prof D G Brümmer
- Mr I R Hayes-Hill
- Mr NTS van der Walt

Co-Opted Members

- Ms M Mandindi

**2.2 Office Bearers**

The following were elected for the period April 2001 to March 2002:

- Mr M Grant (President)
- Mr DL Linder (Vice-President)
- Mr O Narker (Deputy Vice-President)

**2.3 Board Meetings**

Two board meetings were held during the year with Mr JH Potgieter of the Namibian Institute of Quantity Surveyors also in attendance.

**3. ALLIANCE OF DEVELOPMENT PROFESSIONS (ADP)**

The Association was represented by the President Mr M Grant.

The ADP was however disbanded with effect 31 December 2001.

**4. BENEVOLENT FUND**

**4.1 Committee**

The committee functions as a subcommittee of the Finance Committee.

**4.2 Grants**

Grants to three widows are paid on a monthly basis. Where applicable, the RICS made a contribution to the Benevolent Fund.

**5. BUILDING ENTREPRENEURIAL DEVELOPMENT COMMITTEE (BEDC)**

**5.1 Committee**

The committee comprised:

- Prof J J P Verster (Chairman)
- Mr P D Kotze
- Mr G Venter
- Mr F Berry

**5.2 Financial Assistance**

The Board continued to support approved entrepreneurial training programmes.

### 5.3 Funding

The Trust which was formed to assist this programme was extensively marketed to the members.

The Board regrets that members' participation remains disappointing.

## 6. CONSTRUCTION ECONOMICS COMMITTEE

### 6.1 Committee

The Committee comprised:

- Mr A van Rensburg (Chairman)
- Ms I Halstead
- Mr G Stevens
- Mr T Collins

### 6.2 Model Documentation

The committee shelved the Cost Planning Manual temporarily.

## 7. CONTINUING PROFESSIONAL DEVELOPMENT COMMITTEE (CPD)

### 7.1 Committee

The CPD activities are handled by the QS EduTech Centre and comprised of:

- Prof GK le Roux,
- Prof JJP Verster,
- Mr M Grant.

### 7.2 Activities

Based on the SAQA requirement for the recording of Short Course information, the Department of Quantity Surveying and Construction Management at the University of the Free State had drafted English and Afrikaans translations of a pro forma *Record of CPD Modules / Courses / Seminars etc.* Copies of these pro formas were handed to the Director of the QS EduTech Centre.

## 8. EDUCATION SUPPORT FUND

### 8.1 Universities and Technikons

No grants were made to the tertiary institutions.

### 8.2 Loans

The Committee comprised:

- Prof G K le Roux (Chairman)
- Mr I J Potgieter
- Mr B W Probert
- Mr M A Raaff

Due to the increasing rate of defaulting loan recipients, no further student loans (offered by the Standard Bank and underwritten by the Association) were offered during the year under review.

## 9. QS EDUTECH CENTRE

The **QS EduTech Centre** continues to provide supportive assistance to the members of the construction industry and its allied professions and provides information to the public.

## 10. ENGINEERING MATTERS COMMITTEE

### 10.1 Committee

The committee comprised:

- Mr D L Linder (Chairman)
- Mr H J Brümmer
- Mr P C Venter
- Mr E J Espag
- Mr M J Slade

### 10.2 Activities

The committee continuously endeavors to promote opportunities for quantity surveyors in the engineering field.

## 11. FEES ADVISORY COMMITTEE

### 11.1 Committee

The committee comprised:

- Dr C P de Leeuw (Chairman)
- Mr H J Brümmer
- Mr D L Lindenberg
- Mr F J Pretorius
- Mr P J van Niekerk
- Mr N C Grobler

### 11.2 Interpretation of the Fee Scale

The committee, which serves in conjunction with Fees Committee of

the Council, attends to queries on interpretations of the Fee Scale.

### 11.3 Salary Survey

The committee conducts an annual salary survey in order to provide feedback to participating firms. The data obtained is used to calculate and recommend acceptable hourly charges for principals. All firms are encouraged to participate.

### 11.4 Tariff of Professional Fees

The committee was requested to publicise a revised Tariff of Professional Fees 2002 for use by Quantity Surveyors.

## 12. FINANCE COMMITTEE

### 12.1 Committee

The committee comprised:

- Mr M Grant (Chairman)
- Mr R L Chauke
- Mr D L Linder
- Mr L A Harris
- Mr M Terblanche
- Mr O Narker
- Mr B W Probert (President of Council)
- Prof G K Le Roux (QS EduTech Centre)

### 12.2 Audited Accounts

The audited accounts for the 2001/2002 financial year are attached for information. Any queries and comments may be referred to the Board.

### 12.3 Investments

The Association's investment portfolio continued to be administered by the Standard Corporate Merchant Bank and Investec Bank with regular reviews by the committee.

### 12.4 Annual Grants to Chapters

Grants totaling R90 000 were made to

Chapters on a formula basis to promote the interests of the Association within their regions.

### 12.5 Subscriptions

The estimated income and expenditure budgets for 2001/2002 were considered and it was agreed to change the subscriptions and introduced a practice subscription fee. The voluntary contributions were split between the Benevolent Fund, **QS EduTech Centre** and BEDT at R20.00 each.

## 13. PROFESSIONAL PRACTICE COMMITTEE

### 13.1 Committee

The committee comprised:

- Prof P C Botha (Chairman)
- Dr C P de Leeuw
- Mr D L Linder
- Mr G D McCrindle
- Prof D G Brümmer
- Mr W R Beukman
- Mr TM Brunette

### 13.2 Fixed Price Contract/CPA System

The sub-committee continued its efforts to publish an alternative contract price adjustment system under the auspices of JBCC.

## 14. QNet COMMITTEE

### 14.1 Committee

The committee comprised:

- Mr R D Hill (Chairman)
- Mr B van den Heever
- Mr C Hayim
- Mr G van Rensburg
- Mr R du Rand
- Mr G J van der Walt

### 14.2 QNet Website

Continuously new innovative ideas are explored to maintain an interesting and up-to date website.

## **15. JOINT BUILDING CONTRACTS COMMITTEE (JBCC)**

### **15.1 Committee**

The Association was represented on the JBCC committee by:

- Mr M J Maritz
- Prof D G Brümmer
- Prof R I Schloss

### **15.2 Documentation**

The Afrikaans version of the JBCC 2000 series was published towards the middle 2001.

JBCC continued its series of workshops across the country

## **16. MARKETING COMMITTEE**

### **16.1 Committee**

The committee comprised:

- Mr L A Harris (Chairman)
- Mr D L Linder
- Mr M Grant
- Prof G Le Roux
- Mr I R Hayes-Hill
- Mrs M Segole/Tlhagale
- Mr J A van den Heever
- Ms N Mandindi
- Mr R L Chauke

### **16.2 Marketing**

The committee continued to promote the interest of the profession through the QueSt magazine.

## **17. MEMBERSHIP COMMITTEE**

### **17.1 Committee**

The committee also acts as the Registration Committee of the Council and comprised:

- Mr P D Bowker (Chairman)
- Mr R D Hill
- Mr I M Cochran
- Mr H Ntene
- Mr A Frylinck

## **17.2 Obituaries**

It is with regret that the Board reports the death of the following members:

- Mr N I Abrahams
- Mr FP Caietta
- Mr GA de Villiers
- Mr REM Dreyer
- Mr RA Hawking
- Mr J Hinton
- Mr WD Hobbs
- Mr AP King
- Mr TER Kuntze
- Mr H Lawrence
- Mr LP Mackenny
- Mr ND Nelson
- Mr A Sacks
- Mr JC Stiekema

## **18. PREAMBLES COMMITTEE**

### **18.1 Committee**

The committee comprised:

- Mr C D Cahill (Chairman)
- Mr L A Harris
- Mr M Grant
- Mr F Endemann

### **18.2 Documentation**

The Committee is in recess until further updates are required.

## **19. PRELIMINARIES JOINT COMMITTEE**

### **19.1 Committee**

The following Association members served on the committee:

- Dr C P de Leeuw (Chairman)
- Mr M J Maritz

An equal number of members, representing constituent participating bodies of the JBCC serve on this committee.

### **19.2 Revised Document**

The committee regularly receives regular calls from members requesting that amendments be made to the standard documentation.

## 20. PRIZES AND AWARDS COMMITTEE

### 20.1 Committee

The committee comprised:

- Mr L R Jacobson (Chairman)
- Mr J R McKechnie
- Mr D L Lindenberg

### 20.2 Gold Medal

The Gold Medal student award for 2001 was awarded to:

- Ms M Richter (University of Pretoria)

### 20.3 Dem Rouse Prize

The Dem Rouse Prize for 2001 was awarded to:

- Ms BN Buwa (University of Port Elizabeth)

### 20.4 Tobie Louw Bursary

The Tobie Louw Bursary for 2001 was awarded to:

- BJ Crafford (University of Port Elizabeth)

### 20.5 D J Laing Memorial Scholarship

The D J Laing Memorial Scholarship was awarded jointly to:

- Mr MR Manyuni (University of Cape Town)
- Ms KB Sadler (University of the Witwatersrand).

### 20.6 D J Laing Book Prize

The D J Laing Book Prize was awarded to:

- Mr MR Chadinha (University of Pretoria)

### 20.7 Association Book Prizes and Bell-John Prize

The following prizes were awarded:

#### University of Cape Town

Quantities II - Mr P Prayag  
Quantities III - Mr DP Edmeades  
Bell-John Prize - Mr MR Chonee

#### University of Natal

Quantities II - Mr R Coertse  
Quantities III - Mr H van Schalkwyk  
Bell-John Prize - Ms B Gardner

#### University of the Free State

Quantities II - Mr AJ Lategan  
Quantities IV - Mrs M Brisley  
Bell-John Prize - Mr BCJ Coetzee

### University of Port Elizabeth

Quantities III - Mr PW Engelbrecht  
Quantities IV - Mr BBJ Senekal  
Bell-John Prize - Mr PW Engelbrecht

### University of Pretoria

Quantities III - Ms E Human  
Quantities IV - Mr KF Röhrs  
Quantities V - Mr L de Klerk  
Bell-John Prize - Ms E Human

### University of the Witwatersrand

Quantities III - Ms K Sadler  
Bell-John Prize - Ms K Sadler

### Cape Technikon

Quantities I - Mr B Fisher  
Quantities III - Mr Chang-bum Jo  
Quantities IV - Ms P Valentine  
Bell-John Prize - Mr P Pretorius

### Port Elizabeth Technikon

Quantities II - Mr R van der Merwe  
Quantities III - Mr TN Sigama  
Quantities IV - Mr MH Kabeli  
Bell-John Prize - Ms A Strydom

### 20.8 Quantity Surveyors' Merit Award for Excellence 2001

No Quantity Surveyors' Merit Award for Excellence was awarded for 2001.

## 21. STANDARD SYSTEM JOINT COMMITTEE

### 21.1 Committee

The following Association members served on the committee:

- Prof D G Brümmer (Chairman)
- Mr M J Maritz
- Prof D J Hofman
- Mr R de Villiers
- Prof C H Klopper
- Mr J Pienaar
- Mr D J Reid
- Mr B J Walker
- Mr NTS van der Walt
- BIFSA was represented by:
- Mr J R Coyne
- Mr W Fourie
- Mr TE Kay

**21.2** The second edition of the Standard System of Small and Simple Building Work was translated and published in May 2001.

## **22. GENERAL**

**22.1** The South African Council for the Quantity Surveying Profession (SACQSP) advised the Minister and the Council for the Built Environment (CBE) on matters relating to the profession.

Its primary functions are to:

- encourage and undertake research
- take steps to protect the public
- take steps for the improvement of standards of services by registered persons.

### **22.2 ICEC 2004 Congress**

The Association has submitted a successful bid and will be hosting the international ICEC 2004 Congress in Cape Town, South Africa during April 2004.

## **23. CONCLUSION**

The Board expresses its sincere gratitude towards the members, committee members, chapters and representatives on other bodies for their dedicated services to the Association.

**Report prepared by:**

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**MARK GRANT**  
**ASAQS PRESIDENT - 2001/2002**