



1 INTRODUCTION

In accordance with the terms of Clause 8.6.2.1 of the **Constitution**, the Board has pleasure in submitting the following report on the affairs of the Association and the audited statement of accounts for the financial year ended 28 February 2005 to be approved at the next Board meeting.

2 BOARD OF THE ASSOCIATION

2.1 Composition

The Board comprised of the following members:

Elected Members

- Mr NM Mteza (President)
- Mr PT Waterson (Vice-President)
- Prof DG Brümmer (Deputy Vice-President)
- Mr O Narker (Immediate Past President)
- Mr PD Bowker
- Mr T M Brunette
- Mr RL Chauke
- Mr GT Chaane
- Mr YM Cassim
- Dr C P de Leeuw
- Mr JN Govender
- Mr FJ Potgieter
- Mr I Pillay
- Ms M Butt
- Mr A Alexander
- Prof JJP Verster
- Mr E van den Berg
- Ms I Pieterse
- Ms M van Leeuwen

Co-Opted Members

- Mr T Matunda
- Mr V Sitwayi

2.2 Office Bearers

The following were elected for the period April 2004 to March 2005:

- Mr NM Mteza (President)
- Mr PT Waterson (Vice-President)
- Prof DG Brümmer (Deputy Vice-President)

2.3 Board Meetings

Two board meetings were held during the year with Mr I Oosthuysen of the Namibian Institute of Quantity Surveyors also in attendance.

3 BENEVOLENT FUND

3.1 Committee

The committee has been inactive and the future existence of this committee has to be investigated.

3.2 Grants

Grants to three widows are paid on a monthly basis. Where applicable, the RICS made a contribution to the Benevolent Fund.

4 BUILDING ENTREPRENEURIAL DEVELOPMENT COMMITTEE (BEDC)

4.1 Committee

The committee comprised of the following members:

- Prof JJP Verster (Chairman)
- Mr PD Kotze
- Mr AJG Venter
- Mr FH Berry
- Executive Director

4.2 Financial Assistance

The Board continues to support approved entrepreneurial training programmes.

4.3 Funding

The Trust that was formed to assist this programme was extensively marketed to the members. The Board regrets that members' participation remains disappointing.

5 BUILT ENVIRONMENT PROFESSIONS COMMITTEE (BEP)

5.1 Committee

The committee comprised of the following members:

- Mr NM Mteza (Chairman)
- Mr DL Linder
- Mr O Narker
- Executive Director

5.2 Activities

This adhoc committee serves as liaison group between the various professions on common issues.

6 BUILT ENVIRONMENT PROFESSIONS MEDICAL AID SCHEME (BEPMedS)

6.1 Committee

The committee comprised of the following members:

- Mr DL Linder (Chairman)
- Executive Director

6.2 Activities

Membership growth had been relatively slow but constant. A new Principal Officer had been appointed (Mr John Rollason). Mr Vincent Knox had become an independent broker and had been requested to focus on marketing in particular. A new Board of Trustees had been elected at the Annual General Meeting held on 01 September 2003.

7 MASTER BUILDERS SA GOOD PRACTICE COMMITTEE

7.1 Committee

The committee comprised of the following members:

- Mr O Narker (Chairman)
- Mr NM Mteza
- Mr DL Linder
- Executive Director

7.2 Activities

BIFSA had been renamed as "Master Builders of South Africa". Ongoing liaison between the two organisations was considered to be of advantage to both professions.

8 CONSTRUCTION INDUSTRY DEVELOPMENT BOARD

8.1 Focus Group

Members comprised of the following:

- Prof MJ Maritz (Chairman)
- Mr D McCrindle

8.2 Activities

Prof Maritz called for assistance with the volume of work involved. He also alerted ASAQS to the overpowering presence and influence of Engineers in the drafting of certain documentation.

Stakeholders Forum

The forum comprised of the following member:

- Mr O Narker (Chairman)

Activities

No meeting were held this term.

9 CONSTRUCTION ECONOMICS COMMITTEE

9.1 Committee

The Committee comprised of the following members:

- Mr A van Rensburg (Chairman)
- Mr M Treadaway
- Ms KM Evans

9.2 REVISION: ELEMENTAL COST ANALYSIS DOCUMENT

Revision of the Elemental Cost Analysis document was the last work performed by the committee. Attempts have to be made to motivate and encourage members to proceed with work in terms of research, etc.

10 CONTINUING PROFESSIONAL DEVELOPMENT COMMITTEE (CPD)

10.1 Committee

The CPD activities are handled by the QS EduTech Centre, which had been relocated to Midrand under the auspice of the newly appointed Director, Mr JHH Cruywagen. Committee members comprise of the following:

- Prof JJP Verster (Chairman)
- Mr JHH Cruywagen
- Executive Director

10.2 Activities

Based on the SAQA requirement for the recording of Short Course information, the Department of Quantity Surveying and Construction Management at the University of the Free State had drafted English and Afrikaans translations of a pro forma *Record of CPD Modules / Courses / Seminars etc.* Copies of these pro formas were handed to the Director of the QS EduTech Centre.

11 QS EDUTECH CENTRE

The QS EduTech Centre continues to provide supportive assistance to the members of the construction industry and its allied professions and provides information to the public under the auspices of the Director: EduTech (Mr JHH Cruywagen).

12 DISCIPLINARY COMMITTEE

12.1 Committee

Committee members comprised of the following:

- Mr PT Waterson (Chairman)
- Executive Director

(Chairmanship linked to Vice-Presidency)

12.2 Activities

The main objective of the committee is to investigate and where necessary pursue any complaints relating to professional matters and the compliance to the Professional Code of Conduct.

13 EDUCATION LOAN FUND

13.1 Universities and University of Technologies

No grants were made to any tertiary institutions during this term.

13.2 Loans

The committee comprised of the following members:

- Mr BW Probert (Chairman)
- Mr MA Raaff
- Mr BE Riddle
- Executive Director

Due to the increasing rate of defaulting loan recipients, no further student loans

(offered by the Standard Bank and underwritten by the Association) were offered during the year under review.

14 ENGINEERING MATTERS COMMITTEE

14.1 Committee

The committee comprised of the following members:

- Mr PD Bowker (Chairman)
- Mr PC Venter
- Mr RL Marques
- Mr G du Preez
- Mr MJ Slade
- MR R Pearce
- MR DJ Reid
- Mr RE Black
- Mr JH Brümmer
- Mr R du Rand
- Executive Director

14.2 Activities

The committee continuously endeavors to promote opportunities for quantity surveyors in the engineering field.

15 FEES ADVISORY COMMITTEE

15.1 Committee

The committee comprised of the following members:

- Mr DL Lindenberg (Chairman)
- Mr P Rossouw
- Dr CP de Leeuw
- Mr FJ Pretorius
- Mr MP Kgole
- Mr DWG Venner
- Mr JH Brümmer
- Executive Director

15.2 Interpretation of the Fee Scale

The committee, which serves in conjunction with the Fees Committee of the Council, attends to queries on interpretations of the Fee Scale.

15.3 Salary Survey

The committee conducts an annual salary survey in order to provide feedback to participating firms.

The data obtained is used to calculate and recommend acceptable hourly charges for principals. All firms are encouraged to participate.

15.4 **Tariff of Professional Fees**

The committee was requested to publicise a revised Tariff of Professional Fees 2004 for use by Quantity Surveyors.

16 **FINANCE COMMITTEE**

16.1 **Committee**

The committee comprised of the following members:

- Mr I Pillay
- Mr NM Mteza
- Mr O Narker
- Prof DG Brümmer
- Executive Director

16.2 **Audited Accounts**

The audited financial statements for the 2004/2005 financial year are attached for information. Any queries and comments may be referred to the Board.

16.3 **Investments**

The Association's investment portfolio continued to be administered by the Standard Corporate Merchant Bank and Investec Bank with regular reviews by the committee.

16.4 **Annual Grants to Chapters**

Grants totaling R100 000 were made to Chapters on a formula basis to promote the interests of the Association within their regions.

16.5 **Subscriptions**

The estimated income and expenditure budgets for 2004/2005 were considered and it was agreed to change the subscriptions and introduce a practice subscription fee. The voluntary contributions were split between the Benevolent Fund, **QS EduTech Centre** and BEDT at R20,00 each.

17 **INTERBUILD TRUST**

The committee assists with career exhibitions at intermediary institutions to promote the quantity profession amongst school pupils.

- Mr NTS van der Walt (Chairman)

18 **PROFESSIONAL PRACTICE COMMITTEE**

18.1 **Committee**

No meetings had been convened during the year under review, due to the vacant Chairman position. Efforts to re-instate and revive the committee to continue with necessary work need to be urgently considered.

19 **QSNNet COMMITTEE**

19.1 **Committee**

The committee comprised of the following members:

- Mr R D Hill (Chairman)
- Mr B van den Heever
- Mr C Hayim
- Mr NTS van der Walt
- Executive Director

19.2 **QSNNet Website**

Continuously new innovative ideas are explored to maintain an interesting and up-to date website. A lot was done to develop and maintain a high standard of the ASAQs website.

20 **JOINT BUILDING CONTRACTS COMMITTEE (JBCC)**

20.1 **Committee**

The Association was represented on the JBCC committee by:

- Prof MJ Maritz
- Ms I Pieterse
- Prof R I Schloss

20.2 **Documentation**

The Afrikaans translation of the JBCC 2004 Edition had been drafted and still needs to be edited. This also included the JBCC Principal Agreement and the Nominated/Selected Sub-Contract.

21 **MARKETING COMMITTEE**

21.1 **Committee**

The committee comprised of the following members:

- Mr O Narker (Chairman)
- Mr NM Mteza
- Mr PT Waterson
- Mr I Pillay

- Mr JN Govender
- Mr IA Donaldson
- Mr A Alexander
- Mr JA van den Heever
- Executive Director

21.2 Activities

The committee became very inactive with the resignation of the Chairman. It was resolved that the marketing should henceforth be handled by the Executive Director and the Director in-house, a decision that proved successful and with positive results.

22 MEMBERSHIP COMMITTEE

22.1 Committee

The committee also acts as the Registration Committee of the Council and comprised of the following members:

- Mr BW Probert (Chairman)
- Mr PD Bowker
- Mr WR Beukman
- Mr IM Cochran
- Mr H Ntene
- Mr A Frylinck
- Executive Director

22.2 Obituaries

It is with regret that the Board reports the death of the following members:

- Mr DB Geyer
- Mr RF Bell
- Mr FJJ Visser
- Mr AL Calitz
- Mr SA Hoosain
- Mr NL Modise
- Mr C Walker
- Mr S Mawelele
- Mr PR Viljoen
- Mr E Takpuie
- Mr FP Skead
- Mr HR Rorvik
- Mr SJ Gordon
- Mr BJ Venter
- KSK Tam
- JF Hausleitner
- PZ Nkomo
- AM Zindela

23 PROFESSIONAL INSURANCE FOR QUANTITY SURVEYORS (PIQS)

23.1 Committee

The committee comprised of the following members:

- Mr DL Linder (Chairman)
- Executive Director

23.2 Activities

The ASAQS initiative of developing a new professional indemnity insurance scheme for its member firms proved to be successful and is showing slow but steady growth. If nothing else, it provided another option for members to consider, mostly with good results.

24 PREAMBLES COMMITTEE

24.1 Committee

Committee currently in recess.

24.2 Documentation

The Committee is in recess until further updates are required.

25 PRELIMINARIES JOINT COMMITTEE

25.1 Committee

The committee comprised of the following members:

- Dr C P de Leeuw (Chairman)
- Mr NM Mteza
- Mr GJ Steinberg
- Executive Director

An equal number of members, representing constituent participating bodies of the JBCC serve on this committee.

25.2 Revised Document

The committee regularly receives regular calls from members requesting that amendments be made to the standard documentation. Clauses relating to Section C, Tenant Installations, Pricing and Environmental disturbance were reviewed during the year under review.

26 PRIZES AND AWARDS COMMITTEE

26.1 Committee

The committee comprised of the following members:

- Mr PT Waterson (Chairman)
- Executive Director

Two members of the committee had retired and canvassing for new volunteers has to be considered. Most decisions were taken by the above two persons.

26.2 Gold Medal

The Gold Medal student award for 2004 was awarded to:

- Mr Mohammad Riad Chonee (University of Cape Town)

26.3 Davis Langdon Farrow Laing Prize

The Davis Langdon Farrow Laing Prize for 2004 was awarded to:

- Mr Ricardo Chadinha (University of Pretoria)

26.4 DJ Laing Memorial Scholarship

The DJ Laing Memorial Scholarship was awarded to:

- Mr JB Smuts (University of Pretoria)

26.5 DJ Laing Prize

The DJ Laing Prize was awarded to:

- Mr MR Chadinha (University of Pretoria)

26.6 Association and Bell-John Prizes

The following prizes were awarded for the 2003 academic year:

University of Cape Town

Quantities II - RG Cox
Quantities IV - P Prayag
Bell-John Prize - P Prayag

University of Natal

Quantities III - N Naidoo
Bell-John Prize - C Sennoga

University of the Free State

Quantities II - AHJ v/der Walt
Quantities III - JC Marais
Quantities IV - JJ Jacobs
Bell-John Prize - JJ Jacobs

University of Port Elizabeth

Quantities III - MC Jonas
Quantities IV - SA Hughes
Bell-John Prize - SA Hughes

University of Pretoria

Quantities I - SC Cousins
Quantities II - JB Smuts
Quantities III - J Smith

Quantities IV - MR Chadinha
Quantities V - E Human
Bell-John Prize - J Smith

University of the Witwatersrand

Quantities II - RT Chauke
Quantities III - RP Rampersad
Quantities IV - SP Kallan
Bell-John Prize - LM Shepherd

Cape Technikon

Quantities III - LJ Blackie
Quantities IV - CE Schrader
Bell-John Prize - R Kok

Port Elizabeth Technikon

Quantities II - N Jacobs
Quantities III - A Knoetze
Quantities IV - MN Rankapole
Bell-John Prize - A Knoetze

27 RICS/ASAQS/AAQS LIAISON GROUP

27.1 Committee

The committee comprised of the following members:

- Mr D McCrindle (RICS) (Chairman)
- Prof JJP Verster
- Mr DL Linder
- Dr CP de Leeuw
- Mr JF Bihl (RICS)
- Prof MJ Maritz
- Executive Director

27.2 Activities

Negotiations between the RICS and the ASAQS/SACQSP led to the signing of Reciprocity Agreements on 18 May 2005. This was a demonstration of mutual trust and acceptance of registration requirements between the three bodies and to render administrative support and/or services to members concerned.

28 STANDARD SYSTEM JOINT COMMITTEE

28.1 Committee

The following Association members served on the committee:

- Prof DG Brümmer (Chairman)
- Prof CH Klopper
- Prof MJ Maritz
- Mr NTS van der Walt

- Mr DJ Hoffmann
- Prof C H Klopper
- Mr DJ Reid
- Mr W Fourie (Rep: MBSA)
- Mr TE Kay (Rep: MBSA)
- Mr TB Switala (Rep: MBSA)
- Ms E Edwardes

28.2 Activities

A presentation was made by Prof Maritz and Mr M Grant advocating a new internationalised format. The proposal was accepted in principle. This decision implies a new SMM7-document. Errors in SMM6 will be rectified at the same time. Work on the Model Bills of Quantities document is ongoing.

29 CONSTRUCTION ALLIANCE COMMITTEE (TCA)

This adhoc committee deals with problems and/or matters of the profession as and when required.

30 GENERAL

30.1 The South African Council for the Quantity Surveying Profession (SACQSP) advised the Minister and the Council for the Built Environment (CBE) on matters relating to the profession.

- Its primary functions are to:
- encourage and undertake research
 - take steps to protect the public
 - take steps for the improvement of standards of services by registered persons.

30.2 ICEC 2004 Congress

30.2.1 Committee

Committee members comprised of the following:

- Mr LA Harris (Chairman)
- Mr M Grant
- Prof JJP Verster
- Mr DL Linder
- Executive Director

30.2.2 Report

A very successful ICEC Congress had been held in Cape Town during April 2004. A total of 328 people from 25 to 30 nations worldwide had registered. Attendance of the Congress had been coupled with allocation of CPD points based on a roll-over system. Various ICEC awards had been presented to people who had distinguished themselves in the profession over a period of time.

30.2.3 PROCSA / CONSTRUCTION SUMMIT

The Property Council of South Africa (PROCSA) was formed as an umbrella body for SAPOA, SABBACO, SAIBPP and built environmental professionals. The aim was to ensure that the industry works together to address issues that affect the industry.

With time there were concerns that PROCSA was more addressing issues with government rather than trying to transform the private sector which is predominantly benefiting the advantaged few. Organisations like SAIBPP and SABBACO felt that PROCSA therefore serves no purpose and should be disbanded.

Eventually it was decided that the body should be there and meet on ad hoc basis to deal with issues of mutual interest.

To date PROCSA has made few publications of standard documentation like the Standard Client Agreement that is used by most practitioners and clients in the industry.

30.2.4 CONSULTANTS' ROSTER

The client roster was developed to ensure fair distribution of work among professionals in the industry. It was meant to benefit more the previously

disadvantaged professionals by ensuring that they get up the list quickly.

The rooster had a fair share of success as well as criticism from both established and previously disadvantaged practices. People felt that the system was manipulated and few companies benefited.

ASAQS together with other professionals were monitors and the report on appointments was circulated to the monitoring committee. With time the committee slowly faded away and there was more discontent from members.

Eventually PWD adopted a new system of procuring services. This new system calls for professionals to tender for professional services. At the time of this report there was no clear indication as to how exactly this system would work. Black or disadvantaged professionals felt that government is failing them because it takes away the competitive they have. They also felt that it will lead to bankruptcy of certain firms who may lack skills and resources, specially when it comes to pricing for professional services.

The new system has not been fully rolled out but few projects have been awarded under this system.

30.2.5 PROSPECT / CCN VENTURE

Prospect now called CCN venture has been on the agenda for quite sometime. Its finalization keeps on moving forward and has attracted diverse views across the membership of the Association. There have been minor changes in the process which in some cases caused confusion or created different expectations from members. Some expect to get free shares due to length of service or previously disadvantaged status.

Mr Mark Grant, the pioneer of the venture has put some efforts to ensure the success of the venture. The ASAQS has been involved with the Executive Director and the President as representative of the Association.

At the time of the report there were few legal issues that needed to be finalized

before the roll out or finalization of the venture.

CONCLUSION

The Board expresses its sincere gratitude towards the members, committee members, chapters and representatives and other bodies for their dedicated services to the Association. A special thanks is expressed to the Executive Director for the leadership and dedication in improving the service levels to the general membership.

I am also preprivileged to have given an opportunity to serve as a leader of the esteemed organization like ours. I wish my successor Mr Watersen all the success in taking over the baton and leading the organization to the future.

NANGAMSO

Report prepared by:

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MR NM MTEZA
ASAQS PRESIDENT - 2004/2005