

1. INTRODUCTION

In accordance with the terms of Clause 7.6.1.1 of the Constitution, the Board has pleasure in submitting the following report on the affairs of the Association and the audited statement of accounts for the financial year 28 February 2004 to be approved at the next Board meeting.

2. BOARD OF THE ASSOCIATION

2.1 Composition

The Board comprised the following members:

Mr O Narker (President)
Mr MN Mteza (Vice-President)
Prof JJP Verster (Deputy Vice-President)
Mr DL Linder (Past President)
Mr W R Beukman
Mr T M Brunette
Dr C P de Leeuw
Mr L A Harris
Mr R L Chauke
Mr A Alexander
Mrs M Butt
Mr FJ Pretorius
Mr YM Cassim
Mr P T Waterson
Mr B W Probert
Mr H J Schoeman
Mr E van den Berg
Mr GT Chaane
Prof D G Brummer
Mr I R Hayes-Hill
Co-Opted Members
Mr I Pillay
Mr JN Govender

2.2 Office Bearers

Mr O Narker President
Mr MN Mteza Vice-President and
Prof JJP Verster Deputy Vice-President
for the period April 2003 to March 2004

2.3 Board meetings

Two board meetings were held during the year with Mr M Louw of the Namibian Institute of Quantity Surveyors also in attendance

3. BUILT ENVIRONMENT PROFESSIONS (BEP)

The Association was represented by the Past-President Mr. DL Linder on BEP. The ADP was disbanded with effect 31 December 2001 and BEP is a loose grouping including SABTACO.

4. BENEVOLENT FUND

4.1 Committee

The committee functions as a subcommittee of The Finance Committee

4.2 Grants

Grants to three widows are paid on a monthly basis.

5. BUILDING ENTREPRENEURIAL DEVELOPMENT COMMITTEE (BEDC)

5.1 Committee

The committee comprised:
Prof J J P Verster (Chairman)
Mr P D Kotze
Mr G Venter
Mr F Berry

5.2 Financial Assistance

The board continued to support approved entrepreneurial training programmes

5.3 Funding

The trust which was formed to assist this programme was marketed to members. The Board regrets that members' participation remains disappointing

6. CONSTRUCTION ECONOMICS COMMITTEE

6.1 Committee

The committee comprised:
Mr A Van Rensburg (Chairman)
Ivy Halstead
Gary Stevens
Tony Collins

6.2 Model Documentation

The committee shelved the Cost Planning Manual temporary.

7. CONTINUING PROFESSIONAL DEVELOPMENT COMMITTEE (CPD)

7.1 Committee

The CPD activities are handled by the **QS EduTech** Centre

7.2 Activities

Based on the SAQA requirement for the recording of Short Course information, the Department of Quantity Surveying and Construction Management at the University of the Free State had drafted a English and afrikaans translations of a pro forma Record of CPD Modules / Courses / Seminars etc. Director of the QS EduTech Centre.

8. EDUCATION SUPPORT FUND

8.1 Universities and Technikons

No grants were made to the tertiary institutions.

8.2 Loans

No loans were made in the interim period of April 2003 to March 2004. The Board will have in the future need to deliberate whether loans or a Bursary scheme is necessary to encourage young professionals into the Quantity Surveying profession.

9. QS EDUTECH CENTRE

The **QS EduTech** Centre continues to provide supportive assistance to the members of the construction industry and its allied professions and provides information to the public

10. ENGINEERING MATTERS COMMITTEE

10.1 Committee

The committee comprised:
Mr D L Linder (Chairman)
Mr H J Brummer
Mr P C Venter
Mr E J Espag
Mr M J Slade

10.2 Activities

The committee continuously endeavours to promote opportunities for quantity surveyors in the engineering field

11. FEES ADVISORY COMMITTEE

11.1 Committee

The committee comprised:
Dr C P de Leeuw (Chairman)
Mr H J Brummer
D L Lindenberg
Mr F J Pretorius
Mr P J van Niekerk
Mr N C Grobler
approved entrepreneurial training programmes

11.2 Interpretation of the Fee Scale

Due to the Competition Commission being active, the Executive Committee recommended the SACQSP fee scale be propogated to members.

11.3 Salary Survey

The committee conducts an annual salary survey in order to provide feedback to participating firms
The data obtained is used to calculate and recommend an acceptable hourly charges for principals
All firms are encouraged to participate.

11.4 Tariff of Professional Fees

The fee committee recommended that the Tariff of Professional Fees be an official issue by SACQSP for use by ASAQS members.

12. FINANCE COMMITTEE

12.1 Committee

The committee comprised:
Mr I Pillay (Chairman)
Mr O Narker
Mr M Grant (Council)
Mr JJP Verster
Mr MN Mteza
Mr DL Linder

12.2 Audited Accounts

The audited accounts for the 2003/2004 financial year are attached for information. Any queries and comments will be referred to the Board.

12.3 Investments

The Association's investment portfolio continued to be administered by the Standard Corporate Merchant Bank and Investec Bank with regular reviews by this committee.

12.4 Annual Grants to Chapters

Grants totaling R 100 000 were made to Chapters on a formula basis to promote the interests of the Association within their regions

12.5 Subscriptions

The estimated income and expenditure budgets for 2003/2004 were considered and it was agreed to change the subscription. The voluntary contributions were split between the Benevolent Fund, **QS EduTech** Centre and BEDT at R20, 00 each.

13. PROFESSIONAL PRACTICE COMMITTEE

13.1 Committee

The committee comprised:
Prof P C Botha (Chairman)
Dr C P de Leeuw
Mr D L Linder
Mr G D McCrindle
Prof D G Brummer
Mr W R Beukman
Mr TM Brunette

13.2 Fixed Price Contract/CPA System

The sub-committee continued its efforts to publish an alternative contract price adjustment system under the auspices of JBCC.

14. Qsnet COMMITTEE

14.1 Committee

The committee comprised:
Mr R D Hill (Chairman)
Mr B van den Heever
Mr C Hayim
Mr G van Rensburg
Mr R du Rand
Mr G van der Walt

14.2 QS net Website

Continuously new innovative ideas are explored to maintain an interesting website

15. JOINT BUILDING CONTRACTS COMMITTEE (JBCC)

15.1 Committee

The Association was represented on the JBCC by:
Mr M J Maritz
Prof D G Brummer
Prof R I Schloss

15.2 Documentation

JBCC 2000 series fourth revision was recently issued. This document continues to be widely used by the Built Environment professionals. JBCC workshops also prove to be popular for purposes of CBD points across the country.

16. MARKETING COMMITTEE

16.1 Committee

The committee comprised:
Mr L A Harris (Chairman)
Mr D L Linder
Mr M E Grant
Mrs M Segole/Tlhagale
Mr O Narker
Prof JJP Verster
Mr MN Mteza

16.2 Marketing

The committee continued to promote the interest of the profession through QueSt. A great deal of time was taken up to promote and organise the ICEC Congress.

17. MEMBERSHIP COMMITTEE

16.2 Membership

The committee also acts as the Registration Committee of the Council and comprised:
Mr P D Bowker (Chairman)
Mr R D Hill
Mr I M Cochran
Mr H Ntene
Mr A Frylinck

17.2 Orbituaries

It is with regret that the Board reports the death of the following members:
Mr N I Abrahams
Mr F P CaiettaN I Abrahams
Mr G A de Villiers
Mr REM Dreyer
Mr R A Hawking
Mr J Hinton
Mr WD Hobbs
Mr AP King
Mr TER Kuntze
Mr H Lawrence
Mr L P Mackenny
Mr N D Nelson
Mr A Sacks
Mr J C Stiekema

18. PREAMBLES COMMITTEE

18.1 Committee

The committee comprised:
Mr C D Cahill (Chairman)
Mr L A Harris
Mr M Grant
Mr F Endermann

18.2 Committee

The committee is in recess.

**19. PRELIMINARIES
JOINT COMMITTEE**

19.1 Committee

The following Association members served on the committee:
Dr C P de Leeuw (Chairman)
Mr M J Maritz

An equal number of members, representing constituent bodies of the JBCC serve on this committee

19.2 Revised Document

The committee receives proposed amendments to documentation regularly

20. PRIZES AND AWARDS COMMITTEE

20.1 Committee

The committee comprised:
Mr P Waterson (Chairman)
Mr J R McKechnie
Mr D L Linderberg

20.2 Gold Medal

The Gold Medal (student award for 2001) was awarded to:
Mrs M Richter-University of Pretoria

20.3 Dam Rouse Prize

The Dem Rouse Prize for 2001 was awarded to:
Ms BN Buwa-University of Port Elizabeth

20.4 Tobie Louw Bursary

The Tobie Louw Bursary for 2001 was awarded to:
BJ Crafford-University of Port Elizabeth

20.5 D J Laing Memorial Scholarship

The D J Laing Memorial Scholarship was awarded jointly to:
Mr MR Manyuni-University of Cape Town
Ms KB Sadler-University of the Witwatersrand.

20.6 D J Laing Book Prize

Mr MR Chadinha-University of Pretoria

20.7 Association Book Prizes and Bell-John Prize

The following prizes were awarded:

University of Cape Town

Quantities II - Mr P Prayag
Quantities III - Mr DP Edmeades
Bell-John Prize - Mr MR Chonee

University of Natal

Quantities II - Mr R Coertse
Quantities III - Mr H van Schalkwyk
Bell-. Ms B Gardner

University of the Orange Free State

Quantities II - Mr AJ Lategan
Quantities IV - Mrs M Brisley
Bell-John Prize - Mr BCJ Coetzee

University of Port Elizabeth

Quantities III - Mr PW Engelbrecht
Quantities IV - Mr BBJ Senekal
Bell-John Prize- Mr PW Engelbrecht

University of Pretoria

Quantities III - Mrs E Human
Quantities IV -Mr KF Rohrs
Quantities V - Mr L De Klerk
Bell-John Prize - Ms E Human

University of Witwatersrand

Quantities III - Ms K Sadler
Bell-John Prize - Ms K Sadler

Cape Technikon

Quantities I - Mr B Fisher
Quantities III - Mr Chang-bum Jo
Quantities IV - Ms P Valentine
Bell-John Prize - Mr P Pretorius

Port Elizabeth Technikon

Quantities II - Mr R van der Merwe
Quantities III - Mr TN Sigama
Quantities IV - Mr MH Kabeli
Bell-John Prize - Ms A Strydom

20.8 Quantity Surveyor's Merit Award for Excellence 2001

No Quantity Surveyor's Merit Award for Excellence was awarded for 2001

21. STANDARD SYSTEM JOINT COMMITTEE

21.1 Committee

The following Association members served on the committee:

Prof D G Brummer (Chairman)
Mr M J Maritz
Prof D J Hoffman
Mr R de Villers
Prof C H Klopper
Mr J Pienaar
Mr D J Reid
Mr B J Walker
NTS van der Walt
BIFSA was representative
Mr J R Coyne
Mr W Fourie
Mr TE Kay

22. GENERAL

22.1 The South African Council for the Quantity Surveying Profession

The Council advise the Minister and the Council for the Built Environment (CBE) on matters relating to the profession.

- . encourage and undertake research
- . take steps to protect the public
- . take steps for the improvement of standards of services by registered persons.

22.2 ICEC 2004 Congress

The Committee under Len Harris has spent a great deal of time and money to make the congress a success. By March 2004, the numbers for the Congress were looking very encouraging. A great deal of foreign interest had also been showed in the Congress which was very encouraging. The Congress is anticipated to be a success.

23. CONCLUSION

The Board expresses its sincere gratitude toward the members, committee members , Chapters and representatives on the bodies for their dedicated services to the Association.