

# **GAUTENG CHAPTER COMMITTEE**

**ASSOCIATION OF SOUTH AFRICAN QUANTITY SURVEYORS GAUTENG CHAPTER**

**MINUTES OF MEETING HELD ON FRIDAY 23 OCTOBER 2009 AT 9h30 AT ASAQS OFFICES MIDRAND**



		Date of Action	Person
<b>1. FORMALITIES</b>			
<b>1.1 ATTENDANCE</b>			
1.1.1 <u>Attendance</u>			
Qinisani Mbatha (Chair Person)			QM
Lydia Carroll			LC
Karl Heinrich			KH
Tjaart van der Walt (Co-op)			NTS
Danie Hoffman (Treasurer)			DH
1.1.2 <u>Apologies</u>			
Nonku Ntshona			NN
Nathisha Singh			NS
Alfred Talukhaba			AT
Genevie Naidoo			GN
1.1.3 <u>Absent without apologies</u>			
1.1.4 <u>Welcome</u>			
Please members not attended meetings regularly, must seriously reconsider if they want to be here.			All
<b>1.2 QUORUM</b>			
1.2.1 The meeting is declared to be a quorum.			
<b>1.3 AGENDA</b>			
1.3.1 Proposed and accepted.			
<b>1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b>			
1.4.1 Minutes of meeting September 2009 confirmed.			ALL
<b>1.5 MATTERS ARISING FROM PREVIOUS MINUTES</b>			
1.5.1 Send minutes to Bert.			NTS
<b>2.0 MEMBERSHIP</b>			
2.1 Outstanding. Please follow up and send you ASAQS. Suggested to send request to CEO of firms and get full, detailed list yearly from whole office.			ALL
<b>3.0 BUSINESS CALENDAR</b>			
3.1 The business calendar was drawn up prior to AGM, is provisional and subject to changes. See attached.			NTS
<b>4.0 CORRESPONDENCE</b>			
4.1			
<b>5.0 FINANCES</b>			
5.1 Signatories still to be changed. Two of the following persons to sign Qinisani Mbatha (Chair Person), Danie Hoffman (Treasurer), Tjaart van der Walt. Approved. DH as treasurer will be in charge of financials.			QM DH NTS DH
5.2 Sustainability of money. Suggestion repayments or partaking at chapter level of students/members, etc. Invite all bursary recipients to next meeting.			
5.3 Audit. Urgent. Please by end of Oct. 2009			DH
<b>6.0 AGM / CPD SEMINARS</b>			
6.1 Follow up with J Koko @ the DTI government CPD – Breakfast			QM/NTS
6.2 The decision was taken that a minimum of three cpd seminars were to be			NTS / NS



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- scheduled. This needs to be addressed. Suggestions from the Chapter are to be consolidated and forwarded to Bert to place on the website on a poll basis to gauge the interest of proposed topics. LC
- 6.3 Suggested someone to explain CIDB 4 November 2009 QM/NTS
- 6.4 Suggestions. Green buildings, QS Industrial, Mining, RICS, marketing, SAPOA, etc. ALL
- 7.0 GOLF DAY**
- 7.1 Feed back to Danie on information for next golf day – 17 Nov. 2009 – Confirmation of venue Johannesburg Country Club Rocklands. Engagement of events co-ordinator will be required and details regarding same. Danie to follow up weekly. DH
- 7.2 Potential new sponsor – FNB. QM / DH
- 7.3 **ALL** – Please help to get sponsors ALL
- 8.0 FEEDBACK FROM BOARD MEETING**
- 8.1 7/8 October 2009 – next meeting
- 8.2 Strategy session to be held prior to board meeting NTS
- 8.3 Centenary Book – to investigate any further information to be included. NTS
- 8.4
- 9.0 OTHER FEEDBACK/INTERACTION/INTERBUILD?**
- 9.1 Closer relationships with schools etc need to be looked at. LC has requested marketing packs to be distributed for career days at schools. QM to provide. QM/NTS/  
EGON
- 10.0 GENERAL**
- 10.1 Mission and Vision for Chapter? Strategic Plan? Please need input ALL
- 10.2 Get UJ to meetings to assist QM/NTS
- 10.3 Marketing to schools like Orlando-West, etc. Open and competition days at universities. Education information days at schools. Invite to Professional forum to attend our meetings.
- 11.0 NEXT MEETING**  
13 November 2009 at 9:30 at ASAQS ALL
- 12.0 ADJOURNMENT**  
The meeting is adjourned at 12h00 ALL

CHAIR PERSON

VICE CHAIR PERSON

SECRETARY

MEMBERS